



Requisition #386

Position # 208

Behavioral Healthcare Partners of Central Ohio, Inc., [BHPCO] a dynamic not-for-profit organization serving clients in multiple Counties, but primarily Knox and Licking Counties is recruiting for the following position:

Residential Aide – Spencer House

Contingent

BHP of Central Ohio is seeking customer service oriented individual to serve as Contingent Residential Aide at Spencer House, BHP's Men's Recovery Center. Successful candidates must have flexibility in scheduling, including the ability to work Saturday and Sunday as well as third shifts (12:00 a.m. to 8:00 a.m.). In addition, candidates must understand excellent customer service and model positive behavior. The primary duty of this position is to assure the safety and security of the facility in which they are working. Additional responsibilities include: provide a range supportive services such as listening and responding to clients concerns, monitoring client activity and conducting facility rounds on all four (4) floors by walking through the facility at least hourly, ability to issue rule violations when necessary. They will also complete multiple check-in tasks during client admission, Shift Change Report and security checks as well as, completing the Daily Shift Report and Incident Reports, as needed. All residential aides are cross trained with the other residential facilities to fill in when necessary. Requirements for the position include a high school diploma or GED. Basic computer and typing skills are required for all positions.

Please submit cover letter and resume to:

Rebecca Thomas, PHR - Chief Human Resource Officer
BHP of Central Ohio, Inc.
P.O. Box 4670
Newark, OH 43058-4670
recruitment@bhcpartners.org

BHP is an EOE (Minorities/Females/Protected Veteran) and ADA (Individual with Disabilities) compliant organization

Visit our website at www.bhcpartners.org